

Property Committee

Your Property Committee is responsible for the maintenance of the physical plant (buildings and grounds) of Grace Church. To this end our members work to identify work items, obtain bids from contractors and oversee the completion of the work. We also schedule work parties for less complex work that does not require a contractor.

Our members view this opportunity as a chance to experience history first hand. It is also a labor of love as well as an exciting adventure in discovery and education as we work to be good stewards of all of the items under our charge. We welcome people with an interest in maintenance of buildings and grounds to join our committee.

2007 continued to offer us many challenges. We entered the seventh year of maintenance for our now not-so-new Parish House. We are now beginning to replace the elements that have begun to reach their end of life. We continue to work on learning more of the historic construction concepts from the maintenance of the other buildings and the grounds.

We also wish to express our deep appreciation of the work Mr. James Butler, of Mt Pisgah Church, has done on a daily basis in assisting our Sexton with his tasks of cleaning, arranging furniture and other “as needed” tasks.

Do you ever find an item that needs fixing but can not find one of the Property Committee Members? We have a quick and easy way for people to let us know of any needed actions via e-mail. You can do this by sending a note to property@gracehaddon.org.

Listed below are our most significant accomplishments in the past year,

Church

1. Maintenance of the Pews and Choir area
2. Replacement of one of the Heat Exchangers for the Nave Air Conditioning
3. Relocated the lights over the Lectern and Pulpit
4. Replaced/re-lamped lights as needed – Wherever possible lights are replaced with energy-saving CFL bulbs
5. Patched Sacristy ceiling
6. Lemon oiled high altar Spring and Fall
7. Moved / rearranged Pews in the Nave to accommodate wheel chairs
8. Repositioned the Pulpit and Lectern
9. Patched the Nave floor
10. Installed Access Ramp at Deacon Colleen’s house

Parish House

1. Replaced ballasts/re-lamped lights as needed
2. Repaired round tables as needed
3. Patched walls, repainted Parish Hall (with the help of the EYC)
4. Installed an ADA compliant replacement water cooler
5. Automated the Handicapped Access door
6. Repaired the Dishwasher
7. Replaced Auditorium Air Conditioning Compressor

8. Replaced Panic Bar locks on double doors leading to the Parish Hall
9. Added a second row of Stage Lights in the Auditorium
10. Replaced failed emergency exit signs
11. Maintained the Computer Network
12. Ensure required annual inspections of boilers, elevator, kitchen hood, fire and smoke alarms and elevator are done
13. Re-negotiated Annual Maintenance Contracts

Rectory

1. Repaired the landing at the front door
2. Repainted the basement walls with waterproof paint
3. Patched the hallway ceiling

Grounds

1. Kept gardens and the Speed Line side of the church clear of weeds
2. Replaced the gates to the garbage storage area
3. Replaced Grace Church sign at the rear of the Parish House – Thanks to Taylor & Sterling Sproul
4. Re-lamped / Repaired outdoor lights
5. Maintained gardens and plantings
6. Raked Leaves from Grounds
7. Cleared Snow from walks and driveways as needed
8. Removal of trash and debris from grounds
9. Cleaned rain gutters
10. Leveled the walkway between the rear of the church and the Parish House

Goals for 2008

1. Schedule more work parties (up to one per month) to provide opportunities for involvement by the entire parish
2. Add a timer controlled light on the High Altar and the walkway between the Church and the Parish House
3. Develop an Operations Manual for the Campus
4. Resurface the Bell Tower Roof to eliminate leaks
5. Replace the wooden Parish House doors with more modern ones that meet current fire and safety standards.
6. Install locks on the 3 access doors to the core of the downstairs Parish House
7. Relocate fire alarm switches on the ground floor of the Parish House
8. Upgrade Parish House Heating / Air Conditioning Computer System to make it easier to use
9. Continue our maintenance of the campus
10. Refinish the Auditorium Floor

We also completed a host of other small and not-so-small projects that get attention throughout the year. Members of the committee also consult with borough officials and other town commissions as necessary regarding our property and facilities.

Our group consists of spirited, hardworking people sharing and enhancing their talents as they face the challenges in meeting the physical needs of our church. If you are interested in joining our group, please

contact any one of us or the church office. We appreciate any, and all, offers of help. If can help from time to time, please do.

We wish to thank all of those parish members that helped us in our work parties during the year and so willingly gave of their time, energy and experience.

Respectfully submitted,
Bill Ratcliffe &
Al Schmidt

Property Committee Members

Bill Bilhardt,
Eric Darley,
Ted Karns,
Mark Heston,
Ken Moyer,
Bill Ratcliffe,
Tom Rayser,
Marty Rosica,
Al Schmidt
Joe Waller